



# The Princess Royal Sports Complex

## Swimming Pool Users Guide

This Users Guide is compiled in conjunction with the Wellington School (Somerset) Trading Company Limited Terms and Conditions.

You must read the Safeguarding Notice attached or on the website.

A Swimming Pool booking does not include exclusive use of the changing facilities.

### Access to Facilities and Parking

The pool can be accessed via the side gate off Bulford.

There is usually plenty of parking along the road adjacent to the swimming pool. Drivers should ensure that they drive carefully through the Wellington School site and keep to the site speed limit of 5 mph. Particular care should be taken as we do have boarding students on site throughout the year and there is a public footpath which crosses the road near the swimming pool building.

A member of staff from the Princess Royal Sports Complex will unlock the pool. If the pool is locked on arrival, the Hirer should contact Sports Complex reception on (01823) 668718. No participants should enter the building before the lifeguard has arrived.

### Health and Safety

Chewing gum, food or drink must not be taken or consumed inside the pool dome and glass containers of any description are prohibited for safety reasons.

All litter is to be placed in the bins provided or removed if sufficient bin space is not available.

No footwear to be worn inside the pool dome, all shoes are to be removed.

We want to keep you safe and any of the following should be reported to the Sports Complex Reception on 01823 668718 as soon as possible:

- Any accident or incident within Wellington School and an Accident Form may be required
- Any damage or equipment faults within the pool or anywhere on Wellington School campus
- Any trespassers in or around the pool during a booking.

In the event of bad weather or a maintenance issue that could make the campus or Pool unsafe, we will notify the Hirer as soon as possible. Please ensure that this information is then passed on to the Users to ensure the safety of all. We will not make a charge for any session cancelled by the School under these circumstances.

### Use of Equipment

All equipment in the poolside cupboard belongs to Wellington School unless otherwise labelled; it can be used on request and by prior agreement in writing. Any kit left either by arrangement, during a swimming session or accident will be at your own risk. Please encourage users not to leave valuables in the changing rooms.

### Good Conduct

Please ensure you provide adequate supervision of activities and ensure good conduct of users whilst in the pool and when entering and departing the School Grounds.

Any abuse of the Terms and Conditions will be dealt with by a Sports Complex Manager.

Any persons caught in the pool when not booked in and/or not waiting for the doors to be opened will be removed from the facility and banned from future usage.

### Advertising and Promotion

No advertising should be displayed in or around the pool or within the grounds of Wellington School unless authorised in writing. If you have advertising flyers or promotion ideas please speak to the Sports Complex Reception.

In the first instance please contact the Sports Complex Reception for any issues:

The Princess Royal Sports Complex  
Wellington School  
South Street  
Wellington  
Somerset  
TA21 8NT

Tel: 01823 668 718  
Email: [prsc@wellington-school.org.uk](mailto:prsc@wellington-school.org.uk)  
Website: [www.wellington-school.org.uk/prsc](http://www.wellington-school.org.uk/prsc)

**Revised August 2018**